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United Nations Children's Fund
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Item 3 of the provisional agenda*

Proposed programme of work for Executive Board sessions in 2011

The attached programme of work for the 2011 Executive Board has been prepared by the secretariat in consultation with the Bureau of the Executive Board, based on statutory requirements, requests arising from specific decisions or discussions by the Executive Board, or proposals by the secretariat.

It is recommended that the Executive Board adopt the programme of work for Executive Board sessions in 2011, as a flexible framework, subject to revisions as appropriate in the course of the year.

* E/ICEF/2010/15.

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UNICEF Executive Board

Proposed programme of work for Executive Board sessions in 2011

First regular session *8-11 February 2011*	*Annual session* *20-23 June 2011*	*Second regular session* *12-15 September 2011*
Organizational and procedural matters	**Organizational and procedural matters**	**Organizational and procedural matters**
Election of the President and Vice-Presidents of the Executive Board *(A)*		Proposed programme of work for Executive Board sessions in 2012 *(A)*
Programme and policy matters	**Programme and policy matters**	**Programme and policy matters**
Annual report to the Economic and Social Council* *(A)* (2010/1)	Annual Report of the Executive Director: progress and achievements against the medium-term strategic plan** (2009/7) *(A)*	Programme cooperation:
Programme cooperation: Adoption of revised country programme documents *(A)*	Programme cooperation: Adoption of revised common country programme document — United Republic of Tanzania *(A)*	Adoption of revised country programme documents *(A)*
Draft common country programme document — United Republic of Tanzania*** *(A)*, (2010/9)	Draft country programme documents*** *(A)*	Draft country programme documents*** *(A)*
	Extensions of ongoing country programmes (2009/11) *(A)*	Regional summaries of midterm reviews of country programmes *(D)*
	Report on the progress of gender equality work in UNICEF (2010/7) *(D)*	Advocacy, programme development and intercountry programmes *(A)*
		Report of the Ethics Office of UNICEF *(I)*
		Oral report on UNICEF follow-up to recommendations and decisions of the Joint United Nations Programme on HIV/AIDS (UNAIDS) Programme Coordinating Board meetings
Evaluation and audit matters	**Evaluation and audit matters**	**Evaluation and audit matters**
		Report on the evaluation function and major evaluations (2008/4) *(D)*
		Annual report on internal audit activities**** (1997/28) *(D)*

First regular session *8-11 February 2011*	*Annual session* *20-23 June 2011*	*Second regular session* *12-15 September 2011*
Resource, financial and budgetary matters	**Resource, financial and budgetary matters**	**Resource, financial and budgetary matters**
UNICEF financial report and audited financial statements for the biennium ended 31 December 2009 and report of the Board of Auditors *(I)*		Biennial support budget 2012-2013 *(A)*
Private fundraising: 2011 workplan and proposed budget *(A)*		Medium-term strategic plan: planned financial estimates for the period 2011-2014 *(A)*
Pledging event		Private fundraising: financial report and statements for the year ended 31 December 2010 *(D)*
		Interim financial report and statements for the year ended 31 December 2010, the first year of the biennium 2010-2011 *(D)*
Other matters	**Other matters**	**Other matters**
	Address by the Chairperson of the UNICEF Global Staff Association	
	Reports of the field visits of the Executive Board *(I)*	

* The relevant reports of the Joint Inspection Unit will also be considered under this agenda item.

** A separate Data Companion is available under this agenda item.

*** The consolidated results and performance data for the previous programme cycle of each draft country programme document are posted on the UNICEF Executive Board website with the draft country programme documents (decision 2008/17).

**** The management response to the annual report of the Office of Internal Audit for 2009 will also be considered under this agenda item (decision 2009/19).

The Executive Board considers four types of agenda items:

(i) *For action (A)*: The Executive Board is expected to discuss and to adopt a decision under the agenda item. The secretariat prepares official documentation and a draft decision for consideration by the Executive Board;

(ii) *For discussion (D)*: The Executive Board is expected to discuss the official documentation prepared by the secretariat. The secretariat does not prepare a draft decision, but the Executive Board may opt to take a decision under the agenda item;

(iii) *For information (I)*: The secretariat prepares documentation for information at the request of the Executive Board;

(iv) *Oral reports*: Oral reports are presented at the request of the Executive Board. They are accompanied by short, informal background documents.